



Old World Industries

Senior Tax Acct - State and Local

REPORTS TO: **Tax Director**

POSITION PURPOSE/Company Summary: Key member of corporate tax team that insures the company meets Federal and state and local tax reporting requirements. The position will be involved State and Local tax compliance, tax audits, identifying and implementation of tax savings opportunities and tax accounting.

DUTIES, TASKS AND RESPONSIBILITIES:

- Preparation of the state and local income tax, sales and use, annual reports and other returns for a variety of entities including C and S Corps, LLC's and LP's
- Supervise and provide guidance to Tax Accountant
- Prepare and file estimated payments and extensions requests for the various entities
- Work with auditors in the completion of state and local audits
- Assist with the company's tax preparation and other tax department software systems
- Assist in the maintenance of tax packages and work with the business units to accumulate information required for state tax compliance
- Assist in the identification, research and implementation of tax savings opportunities
- Assist in the evaluation of changes to the tax laws, rules and regulations
- Maintain tax calendar and other appropriate controls
- Assist in year end accounting requirements
- Provides assistance to other staff members as required

SKILLS, KNOWLEDGE AND ABILITIES:

- Bachelors in Accounting required
- A minimum of 4 years of tax experience
- CPA preferred
- Good interpersonal, written and verbal communication skills
- Good computer skills and knowledge of tax preparation software